

JOB DESCRIPTION

PERFORMING ARTS CONSTRUCTION ASSISTANT

Family Life Ministries has an opening for a full-time Construction Assistant. This is an opportunity to work with a trusted Christian ministry where Jesus is at the heart of everything we do. Family Life, in its 64th year in ministry, includes full-time departments in Performing Arts, Biblical Counseling, and Events as well as our regional Radio Ministry. The Performing Arts Department is committed to presenting quality family friendly shows and events that uplift and inspire. We do this through our full-scale Mainstage Productions, Youth Theatre Productions, Concert Events, and our Youtheatre Workshops, which are held throughout New York and Pennsylvania. If you enjoy variety, working with your hands and all for God's glory, this is for you.

I. Qualifications

- A. Have minimum 3 years construction experience
- B. Have a valid driver's license
- C. Ability to lift over 50 pounds from floor to waist high
- D. Comfortable working with both handheld and woodworking equipment
- E. Comfortable on ladders and working with heights

II. Requirements

- A. Ability to think creatively and artistically while remaining flexible
- B. A strong desire to learn and work with minimum supervision
- C. An aptitude and understanding of scenic construction
- D. Able to perform under pressure with multiple deadlines
- E. Travel throughout New York and Pennsylvania with occasional overnights

III. Responsibilities

- A. Working together with construction supervisor on projects
- B. Assisting in radio tower construction and maintenance during the summer months
- C. Maintaining safe and clean work environment. (i.e. shop, stage)
- D. Punctual and energetic

- E. Setup and teardown for various events/ productions
- F. Preparing materials for assembly and fabrication
- G. Unsupervised construction of various scenic components for theatrical productions

IV. Other desired qualifications

- A. Ability to plan and meet deadlines well in advance of set dates
- B. Ability to “think outside the box”
- C. Genuine desire for excellence
- D. Interest to learn new things in various disciplines
- E. Enjoy a creative environment
- F. Works well in a team environment