

Family-Life Church Wedding Officiant Service Agreement

114 SOUTH JEFFERSON STREET - KITTANNING, PA 16201 - TELEPHONE: (724) 548-8000 - FAX: (724) 543-5572

(PLEASE PRINT FULL NAME AS WILL APPEAR ON YOUR MARRIAGE LICENSE)

Groom _____ Age _____

Cell Phone (_____) _____ - _____ Email _____

Bride _____ Age _____

Cell Phone (_____) _____ - _____ Email _____

Mailing Address _____

City _____ State _____ Zip _____ Phone (_____) _____ - _____

Location of Ceremony _____

Physical Address _____

City _____ State _____ Zip _____ Phone (_____) _____ - _____

Wedding Planner _____

FINANCIAL INFORMATION:

CEREMONY Date _____ Time _____

REHEARSAL Date _____ Time _____

CEREMONY	\$	350.00
REHEARSAL	\$	_____
TRAVEL FEE	\$	_____
DVD VIDEO	\$	_____
PA SYSTEM	\$	_____
OTHER	\$	_____
SUB-TOTAL	\$	_____
DEPOSIT	- \$	100.00
BALANCE	\$	_____

TERMS:

1. Ceremony fee includes Officiant services, ceremony preparation and all phone/email consultations prior to wedding date.
2. Deposit is due upon signature of this agreement to reserve date and time of services. Deposit is non-refundable.
3. Balance is due **60 days** before wedding. If wedding is cancelled anytime prior to 45 days before the wedding, the entire fee becomes non-refundable. (Date changes may be made in case of emergency and only if another date is available.)
4. Officiant will arrive approximately 45 minutes prior to ceremony/rehearsal and depart within one hour of scheduled ceremony/rehearsal time unless prior arrangements are made.
5. Bridal party agree to not engage in the use of alcoholic beverages at least 12 hours before the ceremony. State laws prohibit Officiants to marry couples if, in the opinion of the Officiant, members of the bridal party are impaired by alcohol or drugs.
6. The couple are responsible for obtaining a Marriage License in the State in which the ceremony will take place. The couple agree to provide the Marriage License to the Officiant upon arrival for the ceremony. The Officiant will file the Marriage License within 10 business days via standard U.S. Postal Service mail.
7. Ceremony and rehearsal venues must be free of tobacco smoke.
8. Please make certain that the cell phone you list above remains on until the Officiant arrives.
9. The content of the ceremony is original and the property of the Officiant. The couple agree to not publish or distribute its content.
10. The couple agree to provide Officiant with at least 3 quality photos, including one of the Officiant and couple together) within 90 days following the wedding.

VISA - MASTERCARD - DISCOVER ACCEPTED
Please make checks payable to: "Family-Life Church"

I have read this agreement and agree with its terms.

GROOM DATE

BRIDE DATE

OFFICIANT DATE